



LOMA LINDA UNIVERSITY

**MEDICAL CENTER**

Behavioral Medicine Center

**Once the authorization has been completed, you may return it to**

**Direct Mail**

Loma Linda University Medical Center  
Behavioral Medicine Center  
1710 Barton Road  
Redlands, CA 92373

**Email:**

[BMCMedicalRecords@LLU.EDU](mailto:BMCMedicalRecords@LLU.EDU)

**Facsimile**

Our fax number is: (909) 651-4856

If you have any questions,  
you may reach the medical record department at:  
(909) 651-4853

**Hours**

Monday - Thursday 9 am to 3 pm  
Friday 8am to 12 pm

*A Seventh-day Adventist Institution*  
HEALTH INFORMATION MANAGEMENT  
1710 Barton Road, Redlands, California 92373  
Phone (909) 651-4853 · Fax (909) 651-4856



\*B1038\*

# AUTHORIZATION FOR RELEASE OF PHI (PROTECTED HEALTH INFORMATION) FOR MENTAL HEALTH/ SUBSTANCE USE RECOVERY

### FACILITY USE ONLY

Requested records were sent: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Dates of Treatment:** \_\_\_\_\_ **If unsure of dates please write "ALL"**

Check the box that applies:

- Release my Loma Linda University Medical Center - Behavioral Medicine Center records to:**  **Make records available for review and confirm record review appointment.**
- Obtain my records from: For Internal Requests**  **I authorize release of HIV test results.**
- Release Billing Summary to:**

**\*\* Recipient: This is where you want your records to go**

**Individual / Agency Name** *Please Print*

**Phone Number**

**Mailing address required for your request to be processed**

**Address**

**Fax Number**

**City**

**State**

**Zip Code**

**Records released are authorized for the following purpose:**

- Continued Care**
- Personal Use**
- Other**

I understand authorizing the disclosure of the information identified above is voluntary. I need not sign this form to ensure healthcare treatment. I understand that I have the right to revoke this authorization at any time. I understand that if I revoke this authorization I must do so in writing and present my written revocation to the Health Information Management department. I understand that the revocation will not apply to information that has already been released in response to this authorization. I understand that the revocation will not apply to my insurance company when the law provides my insurance with the right to contest a claim under my policy. Unless otherwise revoked, this authorization will expire on the following date, event, or condition: \_\_\_\_\_

If I fail to specify an expiration date, event or condition, this authorization will expire 180 days from the date of signature. I understand that I may inspect or obtain a copy of the information to be used or disclosed as provided in 45 CFR 164.524. I understand that any disclosure of information carries with it the potential for an unauthorized re-disclosure and the information may not be protected by federal confidentiality rules. If I have questions about disclosure of my health information, I can contact the Health Information Management department.

**\*\* Patient Name Please Print**

**\*\* Patient's Date of Birth**

**Patient Name (Last, First M.I.)**

**Date of Birth**

**\*\* Signature Required**

**\*\* Date of Signature**

**Signature** \_\_\_\_\_  
(Patient or Legal Representative)

**Date Required** \_\_\_\_\_

**Time** \_\_\_\_\_

**Print Name**

**Relationship to Patient**

**Phone Number**

**PHP/IOP/Outpatient Record Requests: A patient 12 years or older must also sign the Release.**

**Signature**

**Date**

**Time**



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**AUTHORIZATION FOR RELEASE OF PHI FOR  
MENTAL HEALTH/ SUBSTANCE USE RECOVERY  
BEHAVIORAL MEDICINE CENTER**

**PATIENT IDENTIFICATION**

White Facility Pink Patient

BMC 1038 Rev. 07/2023  
2,000 7 | 2023





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# AUTHORIZATION FOR RELEASE OF PHI (PROTECTED HEALTH INFORMATION) FOR MENTAL HEALTH/ SUBSTANCE USE RECOVERY

<b>FACILITY USE ONLY</b>
Requested records were sent: _____
By: _____
Date: _____

Dates of Treatment: \_\_\_\_\_

Check the box that applies:

- Release my Loma Linda University Medical Center - Behavioral Medicine Center records to:
- Obtain my records from:
- Release Billing Summary to:
- Make records available for review and confirm record review appointment.
- I authorize release of HIV test results.

<b>Individual /Agency Name</b> <i>Please Print</i>	<b>Phone Number</b>
<b>Address</b>	<b>Fax Number</b>
<b>City</b>	<b>State</b>
	<b>Zip Code</b>

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**Patient Name** (Last, First M.I.) \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
(Patient or Legal Representative)

**Print Name** \_\_\_\_\_ **Relationship to Patient** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

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PATIENT IDENTIFICATION

White - facility Pink - Patient

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