



LOMA LINDA UNIVERSITY

**MEDICAL CENTER**

Behavioral Medicine Center

**Once the authorization has been completed, you may return it to**

**Direct Mail**

Loma Linda University Medical Center  
Behavioral Medicine Center  
1710 Barton Road  
Redlands, CA 92373

**Email:**

[BMCMedicalRecords@llu.edu](mailto:BMCMedicalRecords@llu.edu)

**Facsimile**

Our fax number is: (909) 651-4856

If you have any questions, you may reach the medical record department at:  
(909) 651-4853

**Hours**

Monday - Thursday 8am to 4pm  
Friday 8am to 1pm

*A Seventh-day Adventist Institution*

HEALTH INFORMATION MANAGEMENT | 1710 Barton Road, Redlands, California 92373  
Phone (909) 651-4853 • Fax (909) 651-4856



\*B1038\*

# AUTHORIZATION FOR RELEASE OF PHI (PROTECTED HEALTH INFORMATION) FOR MENTAL HEALTH/ SUBSTANCE USE RECOVERY

### FACILITY USE ONLY

Requested records were sent:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Dates of Treatment: \_\_\_\_\_ If unsure of dates please write "ALL"

Check the box that applies:

- Release my Loma Linda University Medical Center - Behavioral Medicine Center records to:  Make records available for review and confirm record review appointment.
- Obtain my records from: **For Internal Requests**  I authorize release of HIV test results.
- Release Billing Summary to:

**\*\* Recipient: This is where you want your records to go**

Individual / Agency Name *Please Print* Phone Number

**Mailing address required for your request to be processed**

Address Fax Number

City State Zip Code

Records released are authorized for the following purpose:

- Continued Care  Personal Use  Other \_\_\_\_\_

I understand authorizing the disclosure of the information identified above is voluntary. I need not sign this form to ensure healthcare treatment. I understand that I have the right to revoke this authorization at any time. I understand that if I revoke this authorization I must do so in writing and present my written revocation to the Health Information Management department. I understand that the revocation will not apply to information that has already been released in response to this authorization. I understand that the revocation will not apply to my insurance company when the law provides my insurance with the right to contest a claim under my policy. Unless otherwise revoked, this authorization will expire on the following date, event, or condition: \_\_\_\_\_ If I fail to specify an expiration date, event or condition, this authorization will expire 180 days from the date of signature. I understand that I may inspect or obtain a copy of the information to be used or disclosed as provided in 45 CFR 164.524. I understand that any disclosure of information carries with it the potential for an unauthorized re-disclosure and the information may not be protected by federal confidentiality rules. If I have questions about disclosure of my health information, I can contact the Health Information Management department.

**\*\* Patient Name Please Print** **\*\* Patient's Date of Birth**

Patient Name (Last, First M.I.) Date of Birth

Signature **\*\* Signature Required** **\*\* Date of Signature** Date Required Time

(Patient or Legal Representative)

Print Name Relationship to Patient Phone Number

**PHP/IOP/Outpatient Record Requests: A patient 12 years or older must also sign the Release.**

Signature Date Time



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AUTHORIZATION FOR RELEASE OF PHI FOR  
MENTAL HEALTH/ SUBSTANCE USE RECOVERY  
BEHAVIORAL MEDICINE CENTER

White - Facility Pink - Patient

BMC 1038 Rev. 07/2023  
2,000 7 | 2023

PATIENT IDENTIFICATION



\*B1038\*

# AUTHORIZATION FOR RELEASE OF PHI (PROTECTED HEALTH INFORMATION) FOR MENTAL HEALTH/ SUBSTANCE USE RECOVERY

<b>FACILITY USE ONLY</b>
Requested records were sent: _____
By: _____
Date: _____

Dates of Treatment: \_\_\_\_\_

Check the box that applies:

- Release my Loma Linda University Medical Center - Behavioral Medicine Center records to:
  - Obtain my records from:
  - Release Billing Summary to:
- Make records available for review and confirm record review appointment.
- I authorize release of HIV test results.

Individual / Agency Name *Please Print* Phone Number

Address Fax Number

City State Zip Code

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- Continued Care       Personal Use       Other \_\_\_\_\_

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If I fail to specify an expiration date, event or condition, this authorization will expire 180 days from the date of signature. I understand that I may inspect or obtain a copy of the information to be used or disclosed, as provided in 45 CFR 164.524. I understand that any disclosure of information carries with it the potential for an unauthorized re-disclosure and the information may not be protected by federal confidentiality rules. If I have questions about disclosure of my health information, I can contact the Health Information Management department.

Patient Name (Last, First M.I.) Date of Birth

Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  
(Patient or Legal Representative)

Print Name Relationship to Patient Phone Number

**PHP/IOP/Outpatient Record Requests: A patient 12 years or older must also sign the Release.**

Signature \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_



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## AUTHORIZATION FOR RELEASE OF PHI FOR MENTAL HEALTH/ SUBSTANCE USE RECOVERY BEHAVIORAL MEDICINE CENTER

PATIENT IDENTIFICATION

LOMA LINDA UNIVERSITY  
MEDICAL CENTER

White - facility    Pink - Patient

HMIC 1038 Rev. 07/2023  
2.000 7-1-2023