



## Loma Linda Employee Access Destination (LLEAD)

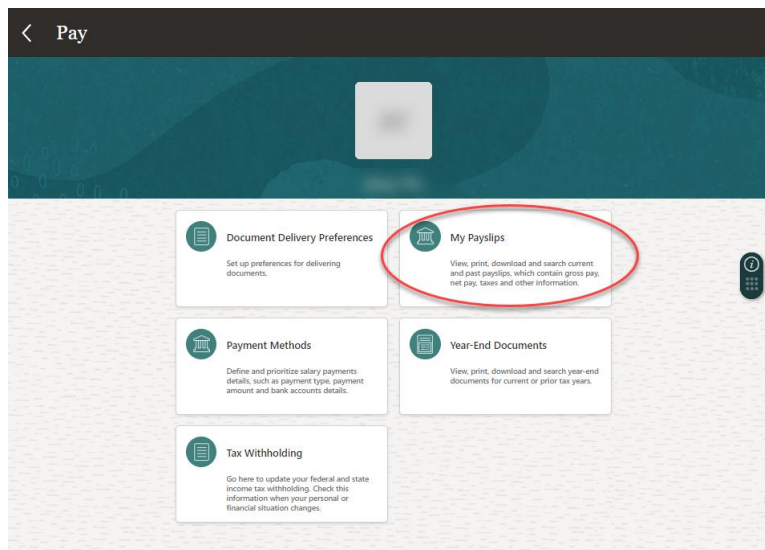
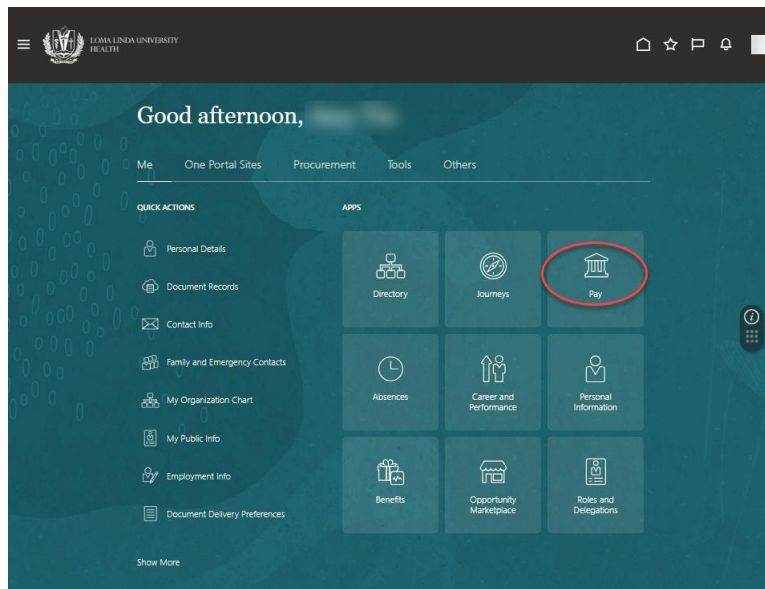
LLEAD is a single, easy-to-use portal that will serve as a one-stop shop where employees can view paychecks, payroll information, benefits, personal data, and so much more.

LLEAD Website: <https://llift.lluh.org>

### Payroll

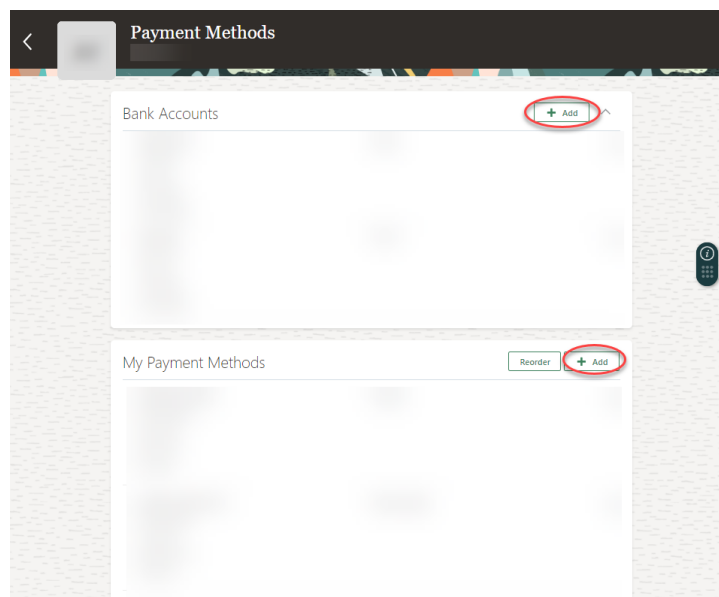
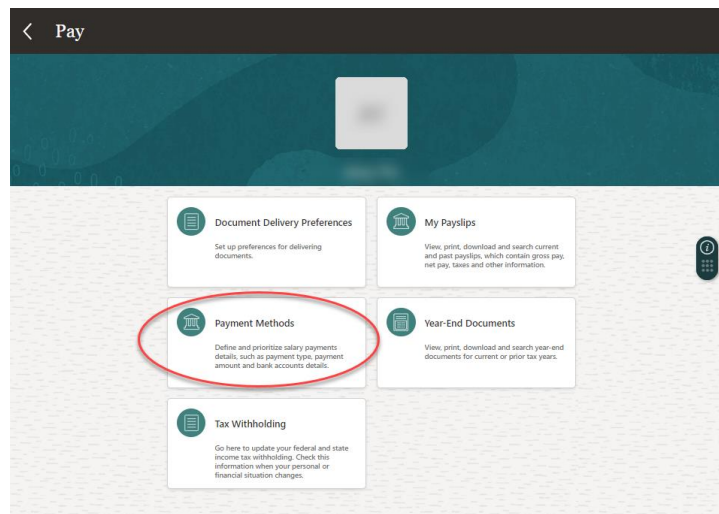
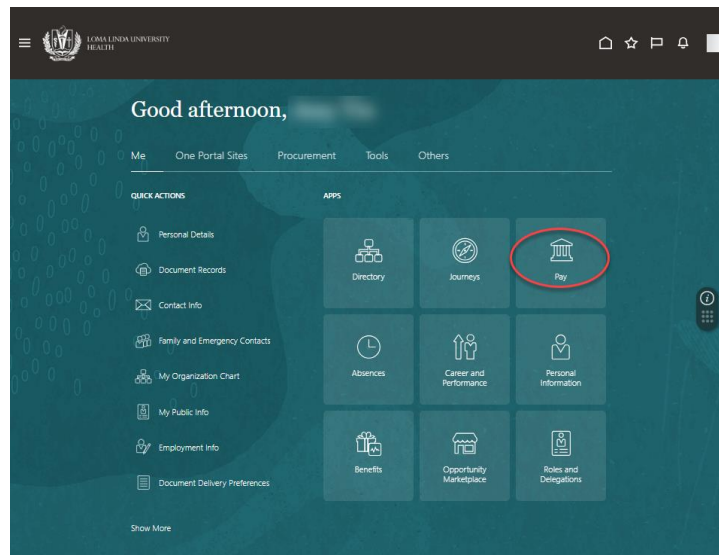
#### Where will I find my pay stubs/pay slips?

To view current pay slips in LLEAD Self Service click **Pay**, Click **My Pay Slips**.



## How do I update my Direct Deposit?

Direct Deposit updates can be made by clicking on **Pay** and then click on **Payment Methods**. Press **+ Add** button to add your bank account under **Bank Accounts** and then also press **+ Add** under **My Payment Methods** to make the election after the new bank has been added.



## How do I update my taxes?

Federal taxes (W4) and regional taxes (CA DE4) can be updated by clicking on **Pay** and then click on **Tax Withholding**.

From this screen you can update under each section as needed by clicking the **edit** icon.

