

**Request to Change form (Instructions)****Request to Change Form instructions****Aid Year: 24/25**

Complete this form to request an increase or decrease to a loan that you have already accepted or declined. This form can also be used to request a loan that has not yet been offered for which you would like to be considered; such as a PLUS or Private loan.

Graduate PLUS note: First time Graduate PLUS loan borrowers must apply on-line at studentaid.gov and be approved to receive this loan. An accepted Estimated Grad PLUS loan on your financial aid offer is not an approved loan. Additional documentation and requirements will apply.

Parent PLUS note: A Parent PLUS loan cannot be increased using this form, reductions only. The parent borrower would need to complete a new PLUS application on-line at studentaid.gov to increase an amount already awarded.

Return the completed, signed and dated form to the Office of Financial Aid:

Mail: LLU Office of Financial Aid, 11139 Anderson St., Loma Linda, CA 92350

Fax: (909) 558-4283

Email: Scan page 2 of this document as a PDF. Attach to email message and send to finaid@llu.edu and/or your financial aid advisor.

Bring in: Student Services Center, through the front entrance on the left hand side



Request to Change (Loan adjustments)

Student Information

Aid Year: 24/25

LLU ID# or Social Security Number: _____

Name: Last _____ First _____ Middle _____

Please check the school you are attending:

- Allied Health Dental Hygiene Dentistry Medicine Nursing Pharmacy Public Health
- Interdisciplinary Studies Religion Behavioral Health IDP PT
- Expected Graduation or Program Completion Date: (MM/YYYY) _____ / _____

Loan Adjustments

Action to be taken

- Cancel full loan
- Decrease loan from \$ _____ to \$ _____
- Return credit balance in the amount of \$ _____
- Cancel term disbursement:
 - Check disbursement(s) to be cancelled below.*
 - Summer Fall Winter Spring
- Reinstate declined loan (Please indicate amount to be reinstated)
 - Max amount Partial amount \$ _____
- Request maximum allowable loan (Amount to be determined)
- Reduce/cancel FWS and increase loan from \$ _____ to \$ _____
- Decrease loan from \$ _____ to \$ _____ and replace with FWS in the amount of \$ _____
- Other (Write detail explanation in the "Other" section below)

Loan to adjust *(Check loan(s) to be adjusted)*

NOTE: If you want more than one loan type adjusted, please check each loan and explain your request in the "Other" section below.

- Graduate PLUS Loan
- Parent PLUS Loan (reduction only)
- Direct Stafford Loan: Subsidized Unsubsidized
- Private Student Loan
- Loma Linda Institutional Loan

Other

Certification

I certify that all the information reported on this form is true and accurate to the best of my knowledge.

Student's Signature: _____ Date: _____ / _____ / _____

Office Use Only

Received by: _____

Comments: _____

Completed by: _____ Date: _____ / _____ / _____

If you have any questions, please email Finaid@llu.edu or call (909) 558-4509

Loma Linda University