

LOMA LINDA UNIVERSITY HEALTH EDUCATION CONSORTIUM

OUTLINE OF BENEFITS AS OF 01/01/2024

Benefits are administered based on employment status and other variables and are subject to change with or without notice.

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|---|---|---|------------------|---|--------------------|---|-------------------|---------------|-------------------------------|-----------------|-------------------------|
| BENEFITS | DESCRIPTION | | | | | | EFFECTIVE | PAID BY | | | |
| Adoption Benefits | Reimbursement of 75% of administrative, legal, and medical expense incurred by a benefit eligible employee for the adoption of a child, up to a maximum of \$5,000 per adoption. | | | | | | | | | | LLUHEC |
| Basic Life Insurance | Coverage of \$300,000 provided by LLUHEC and offered through The Guardian Life Insurance Company of America. Contact GME office for more details. | | | | | | | | | Immediately | LLUHEC |
| Bereavement Leave Pay | Eligible employees may receive bereavement leave pay for covered family members. Contact GME Office for more information. | | | | | | | | | | LLUHEC |
| Blood Bank | Free meal ticket with every donation. For questions, call Blood Club at ext. 47555. | | | | | | | | | Immediately | LLUHEC |
| Cafeteria Discounts | A discount is available for food purchased at any of the cafeterias. Enrollment in cafeteria payroll deduction program and employee badge required. | | | | | | | | Immediately | LLUHEC | |
| CPR Training | Basic and Advanced Cardiopulmonary Resuscitation (CPR) training available to all employees who require certification. For more information go to http://www.llu.edu/lifesupport-education/ or contact the Loma Linda Simulation Center at 909-558-7208. | | | | | | | | Immediately | LLUHEC | |
| Direct Deposit | Direct deposit of paycheck is available. | | | | | | | Immediately | Employee | | |
| Discount Tickets | Discounted tickets are available for many Southern California attractions. For more information contact LLU Student Affairs at (909) 558-4510 or go to https://home.llu.edu/campus-and-spiritual-life/student-services/student-life/purchase-discount-tickets?rsource=www.llu.edu/students/student-affairs/ | | | | | | | | Immediately | Employee | |
| Educational Financial Wellness (Tuition.io) | Online educational financial wellness platform with tools, resources and coaching to support employees in their planning and management of current and/or future student loan debt. Platform includes premium support for Public Service Loan Forgiveness (PSLF). https://lluh.tuition.io | | | | | | | After 30 days | LLUHEC | | |
| Employee & Student Counseling Services (ESCS) | Confidential employee support and counseling service to assist with personal or work-related problems. For more information go to <a "="" drayson.llu.edu="" href="https://llu.edu/campus-spiritual-life/student-services/student-experience/employee-and-student-counseling-services-escs?rsource=home.llu.edu/campus-and-spiritual-life/student-services/student-experience/student-counseling-services</th><th>Immediately</th><th>LLUHEC</th></tr><tr><th>Fitness Center (Drayson Center)</th><th colspan=7>Full-time benefit eligible employees, their spouses and their dependent children (per Drayson Center policy) under the age of 18 may use the recreational facilities free of charge. https://drayson.llu.edu/ | | | | | | | | Tuesday after 1st paycheck | LLUHEC | |
| Flexible Spending Account (FSA) | Pre-tax savings for o | jualified m | nedical or dep | endent exp | enses. Healt | h care acco | ount and/or d | ependent o | are account. | Immediately | Employee |
| Health Care Plan | Provides a broad range of comprehensive medical, dental and vision benefits for employee, spouse, and eligible dependents. | | | | | | | | | Immediately | LLUHEC & Employee |
| | Monthly Employee Plan Contribution | Medical, Vision & Prescription Wholeness Plan w/Wellness Discount | | Medical, Vision & Prescription Wholeness Plan | | Medical, Vision & Prescription Base Plan | | Dental | | | Employee |
| | | FTB | PTB | FTB | PTB | FTB | PTB | FTB | PTB | | |
| | Employee (EE) | \$90 | \$410 | \$240 | \$560 | \$140 | \$460 | \$12 | \$43 | | |
| | EE & Children | \$280 | \$825 | \$505 | \$1050 | \$365 | \$910 | \$42 | \$94 | | |
| | EE & Spouse Family | \$328 \$460 | \$998 \$1,385 | \$553 \$760 | \$1,223 \$1,685 | \$428 \$605 | \$1098 \$1,530 | \$56 \$78 | \$117 \$153 | | |
| Holidays | See GMEC Policy 21 | for detail | s or call the G | GME office. | | | | | | Immediately | LLUHEC |
| Housing Allowance | An annual allowance equivalent to \$5,000 paid bi-weekly and added to the resident stipend | | | | | | | Immediately | LLUHEC | | |
| Jury Service | Up to 15 days per ca | alendar ye | ar. | | | | | | | Immediately | LLUHEC |
| Liability/Malpractice Insurance | Comprehensive professional liability coverage for all employees. Applies only when employees are acting within the authorized capacity and scope of assigned duties. | | | | | | | | Immediately | LLUHEC | |
| Long-Term Disability Insurance (LTD) | Provides income replacement in the case of disability. Contact GME office for more details regarding this benefit. | | | | | | | | | After 30 days | LLUHEC |
| Meal Allowance | An annual allowance equivalent to \$1,500 paid bi-weekly and added to the resident stipend | | | | | | | | Immediately | LLUHEC | |
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| BENEFITS | DESCRIPTION | EFFECTIVE | PAID BY |
|--|---|--|----------|
| Personal Leave of Absence (LOA) | May be granted up to three months with one extension up to, but not to exceed 3 additional months for study, personal matters, etc. Contact the GME Office for more details. | Immediately | Unpaid |
| Paid Time Off (PTO) | Six (6) weeks (30 Monday -Friday days) per academic year available for vacation, personal, illness, caring for a family member, etc. Contact the GME office for more information. | Immediately | LLUHEC |
| Rental Vehicle Discount | Discounts for rental vehicles through Enterprise Rent-A-Car for local rentals, airport rentals, out of state rentals, international rentals, and one way rentals. Contact Transportation and Fleet Services for more information at 909-651-3020 | Immediately | Employee |
| Retirement Plan (LLUHC-MERP Plan) | MERP (Multiple Employer Retirement Plan)-Employer Contribution Eligibility – must be at least 20 years of age and work at least 1,000 hours during the calendar year in order for employer to contribute 5% annually of total gross income. All eligible employees are automatically enrolled in the Plan on the date of hire (or the date turned 20 years old). For more information contact ext. 15448 | MERP – 1000. hours, graded vesting schedule | LLUHEC |
| Retirement Plan (LLUHC-TSA Plan) Tax Sheltered Annuity | TSA (Tax Sheltered Annuity)-Employee Contribution (403b) Employee may choose a percentage or dollar amount to be taken out of paycheck per pay period pre-tax, after-tax or both. | TSA – the first of the month following date of hire | Employee |
| Rideshare Program | Free gas vouchers, preferred parking and other incentives available to employees who vanpool, rideshare, bike, walk or take public transportation to work. | Immediately | LLUHEC |
| Spiritual Care | Activities and services to support the spiritual health of our employees and to assist in providing spiritual support to others. | Immediately | LLUHEC |
| Service Recognition | Annual employee service recognition for milestone years of service based on 1,000 hours or more per calendar year. | Based on annual years of service | LLUHEC |

LEGISLATIVE BENEFITS

- Bereavement Leave
- California Family Rights Act (CFRA) & Family Medical Leave Act (FMLA)
- California Paid Sick Leave (CAPSL)
- Military Leave Covered under Veteran's Re-Employment Rights Act
- Pregnancy Disability Leave
- Paid Family Leave: http://edd.ca.gov/
- Voting Time: Up to 2 hours of paid time available to employees who cannot vote due to scheduling problems.
- Workers' Compensation: Medical benefits & compensation provided during work-related illness or injury.

 For more information go to https://one.lluh.org/vip/Departments/LLUSS-Departments/Human-Resource-Management/Employee-Relations-and-Leave-Administration