

## Application to the OMBC for Initial Medical Licensure

### Step-by-Step Guide for Out of State Residents

**NOTE:** The following guide applies to osteopathic medical school graduates that have matched into a California program **who has completed prior training outside of California:**

- California requires that graduates of osteopathic medical schools complete **12 months** of AOA or ACGME accredited postgraduate training to qualify for the CA medical license.
- Upon renewing your initial license, you must show proof of completing 36 months of postgraduate training and must consist of at least **24-continuous months of training within the same program** of AOA or ACGME accredited postgraduate training.

### DO NOT DELAY!

- Anyone who is currently completing ACGME training outside of California and will qualify for the medical license before/after beginning an ACGME training program in California has **90 days** to obtain a full, unrestricted CA medical license to practice medicine.
- Anyone who has previously completed 36 or more months of ACGME training outside of California must obtain a full, unrestricted CA medical license within **90 days** of starting an ACGME training program in California.
- Individuals may not train at Loma Linda programs using out of state medical licenses.
- You can only obtain a DEA certificate once your California Medical License is issued. The sooner your license is issued, the sooner you can obtain your DEA certificate, and the sooner you can write orders.

\* Your third year of ACGME training does not necessarily equate to PGY-3. For example, an individual completing 3 years of internal medicine residency outside of California in 2022 and then starts anesthesiology at Loma Linda as a PGY-1 in 2023 will need a CA medical license within **90 days** of starting anesthesiology.

### STEP A

If you have not done so already, submit the following documents **directly to the OMBC** as soon as possible after completion of at least 12 months of training:

- A. Physician's and Surgeon's License Application ([Form OMB.1](#))
- B. Application Notary Form ([Form OMB.26](#))
- D. Certificate of Completion of ACGME Postgraduate Training Form ([Form OMB.25](#))
- E. Explanation for Application Question ([Form OMB. EXP](#)) if applicable

Submit the application and licensing fee of **\$625.00** (payable to OMBC) with your paper application to the board by mail at:

OMBC  
1300 National Drive, Suite #150  
Sacramento, CA 95834

### Form OMB.1

Submit the following documents together to GME Office:

- [Form OMB.1](#)
- [Form OMB.25](#)
- [Form OMB.26](#)
- Loose 2x2 passport like photo
- \$625 check or money order for the application and licensing fee

Please Note:

- Complete the forms on your PC and print the completed forms to ensure legibility. The application must be notarized. GME Office offers free notary service for licensure paperwork.
- Email Address: Be sure to enter an email address you check frequently for correspondences from the Board.
- Address of Record: Your address of record will be **public** record. As a safety precaution, please use your department's address—**DO NOT use your home address!** Be sure to check the mail at your department address.
- You need **three** identical 2x2 inch passport like photos for your license application:
  - Affixed to page 6 of Form OMB.26
  - Affixed to page 1 of Form OMB.25
  - One loose photo sent with Form OMB.1

### Live Scan Fingerprints

The Live Scan fingerprinting form can be downloaded [here](#).

[Find a Live Scan Location](#)

The Live Scan Operator will complete the Live Scan form and keep one copy. **Submit the second copy to the OMBC along with your application.** The third copy is for you to keep for your records.

*If applicable: Applicants residing outside California have the option to use the manual fingerprint card process. **Results from the manual process can take up to 16 weeks.*** [Download the fingerprint card.](#)

### Medical School Transcript and Diploma

- Request your medical school to send an **official** paper copy of your transcript
- If you're not sure who to contact for the official paper copy of your transcript, start with the Registrar's Office.
- Submit a photocopy of your medical school diploma along with Form OMB.1.

### Form OMB.25

- [Form OMB.25](#): must be completed for each year of postgraduate training (internship, residency, and fellowship) completed, whether or not the entire residency was completed. Complete the personal data at the top of the form along with signature and photo attached. Then mail or hand deliver to your former/current training program(s). Request that they send the completed forms directly to the OMBC.

### STEP B

- Submit an [online request](#) to have your official NBOME scores (Level 1, 2 and 3) sent directly to the OMBC.
- Wait until you have passed Level 3, but...
- Do not wait to initiate the license application process if you have not sat for Level 3. Apply now and send the scores later.

### Application Status

You can check the status of your application by calling 916-928-8390 or [email](#) the Board.

[Application Checklist](#) | [Applicant Resources](#)